

**Request for Proposal for**

**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**



**अयोध्या विकास प्राधिकरण**

**AYODHYA DEVELOPMENT  
AUTHORITY**



**अयोध्या विकास प्राधिकरण**  
AYODHYA DEVELOPMENT AUTHORITY

**Request for Proposal for**

**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

**Issued by:**

**AYODHYA DEVELOPMENT AUTHORITY**

Civil Lines, Kosi Parikrama Road,  
Ayodhya, Uttar Pradesh-224001

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**1. DATA SHEET**

1	Name of the Project	RFP for the Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.
2	Duration of the Assignment	The duration of completion of Project is Three (03) months. The VC, ADA reserves the right to terminate the tender process at any stage before the award of work, without any prior notice and cause at their sole discretion.
3	Estimated Cost	INR 38,67,618.60/- excluding GST.
4	Method of selection	Project will be selected on the basis of Least Cost Selection method and will be executed on item rate basis.
5	Bid Processing Fee	Non-refundable fee of INR 5,900 including GST. The payments shall be made through given link/portal <a href="https://emdada.ayodhyada.in/loginWithotp">https://emdada.ayodhyada.in/loginWithotp</a>
6	Earnest Money Deposit (EMD)	EMD shall be INR 77,353/- The payments to be made through <a href="https://emdada.ayodhyada.in/loginWithotp">https://emdada.ayodhyada.in/loginWithotp</a> (Online mode) in favor of Secretary A.D.A. Validity: EMD shall be valid for a period of 180 days from Proposal Due Date.
7	Bank Guarantee	5% of tendered cost in the form of Bank Guarantee from any Nationalized/Scheduled Bank which shall remain valid up to defect liability period.
8	Name of the Authority's official for addressing queries and clarifications	Secretary, Ayodhya Development Authority Ayodhya, Uttar Pradesh-224001 Telephone: +91-7355541575 E-mail: <a href="mailto:vcafa@gmail.com">vcafa@gmail.com</a>
9	Account details	ICICI Bank, Branch – Niyawan, Faizabad Beneficiary Name: Sachiv Ayodhya Vikas Pradhikaran Account Number: 029005501009 IFSC code: ICIC0000290
10	Bid Validity Period	120 days from Proposal Due Date
11	Proposal Language	English
12	Proposal Currency	INR ₹
13	Consortium / JV to be allowed	Not Allowed
14	Date & Timeline	As per N.I.T.

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Note:

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- a) Bidders (authorized signatory) shall submit their offer Online only (both for technical and financial proposal) at e-tendering portal of <https://etender.up.nic.in> in electronic format with Digital Signature.
- b) For Pre-Bid queries, bidders shall also send their queries in the given format via email.

Sr. No.	Clause No.	Page No.	Content of RFP Requiring Clarification	Change Requested/ Clarification Required
1				
2				

The bidders shall send their queries in pdf as well as editable format (excel/word document).

No Clarification will be sought in case of non-submission of Cost of tender document or EMD of requisite amount. In such cases the bid shall be rejected out rightly without seeking any further clarification/document.

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**2. INSTRUCTIONS TO APPLICANTS**

**A. General instructions**

1. Number of Proposals and respondents
2. No Applicant shall submit more than one (1) Proposal, in response to this RFP.
3. Partnership/Proprietorship/Companies can participate in the bid.
4. Joint venture/Consortium is not allowed
5. The RFP is non-transferable, and Proposals shall be submitted only by the respective Bidders to whom the RFP has been issued by Authority.

**Proposal preparation cost**

1. The Bidders shall bear all costs associated with the preparation and submission of the Proposal. Authority will not be responsible and liable for any costs, regardless of the conduct or outcome of the Proposal/process.
2. Bidders are encouraged to submit their respective Proposals after visiting the office of the Client and ascertaining for themselves the availability of documents and other data with the Client, Applicable Laws and regulations or any other matter considered relevant by them.
3. All papers submitted with the Proposal are neither returnable nor claimable.

**3.3 Right to accept and reject any or all the Proposals**

1. Notwithstanding anything contained in this RFP, Authority reserves the right to accept or reject any Proposal and to annul the bidding process and reject all the Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason.
2. Authority reserves the right to reject any Proposal if:
  - i. At any time, a material misrepresentation is made or discovered, or
  - ii. The Bidder/s do/does not respond promptly and diligently to requests for supplemental information required for the evaluation of Proposals, or
  - iii. The Bidder does not adhere to the formats provided in the Annexure A to the RFP while furnishing the required information/details.

**3.4 Clarifications**

1. Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal by paying a visit to the Authority and the Project site, sending written queries to the Authority, and attending a Pre-Proposal Conference.
2. Bidders requiring any clarification on the RFP may send their queries to the Client by email at the mail-id provided in communications details in the Data Sheet with subject clearly written the following identification: "Queries/Request for Additional Information concerning RFP to undertake:

Request for Proposal for the Appointment of Agency for Supply & Installation of Planters in Ayodhya on Item Rate Basis"

3. The Client shall endeavor to respond to the queries within the period specified therein but no later than 3 (three) days prior to the Proposal Due Date. The Client will post the reply to all such queries on the Official Website.
4. The Client reserves the right not to respond to any queries or provide any clarifications, in its sole discretion, and nothing in this shall be construed as obliging the Client to respond to any question or to provide any clarification.

**3.5 Amendment of the RFP**

1. At any time prior to the Proposal Due Date (PDD), the Authority, for any reason, whether at its own initiative or in response to a clarification requested by eligible Bidder/s, may modify the RFP by issuance of an addendum. Such amendments shall be uploaded on the e-procurement website <http://etender.up.nic.in> and Authority web site at Welcome to Ayodhya Development Authority ([adaAyodhya.org.in](http://adaAyodhya.org.in)) through a corrigendum and this shall form an integral part of the e-bid/Proposal document. The relevant clauses of the e-bid/Proposal document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective Bidder to check the above-mentioned websites from time to time for any amendment in the RFP document/s. The Authority shall not be responsible for failure to get/download the amendments.

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2. In order to provide the Bidders a reasonable time to examine the addendum, or for any other reason, Authority may, at its own discretion, extend the PDD Data identification and collection
3. It is desirable that the Bidders submit their Proposal/s after verifying the availability of the data, information and/or any other matter considered relevant.
4. It would be deemed that by submitting the Proposal, the Bidder has:
  - i. Made a complete and careful examination and accepted the RFP in totality.
  - ii. Received all relevant information requested from Authority and:
  - iii. Made a complete and careful examination of the various aspects of the indicative Scope of Work.
5. Authority shall not be liable for any mistake or error on the part of the Bidder in respect of the above. Preparation, submission, opening & acceptance of Proposals/e-bids

#### **2.2.1 Language and currency**

1. The Proposal and all related correspondence and documents should be written in the English/Hindi language. Supporting documents and printed literature furnished by the Bidders with the Proposal may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English/Hindi language. Supporting materials, which are not translated into English/Hindi, may not be considered for evaluation. For the purpose of interpretation and evaluation of the Proposal, the English/Hindi language translation shall prevail.
2. The currency for the purpose of the Proposal shall be the Indian National Rupee (INR).

#### **2.2.2 Proposal validity period and extension**

1. Proposals shall remain valid for a period of as mentioned in the data sheet from the Proposal Due Date ("Proposal Validity Period") and Authority may solicit the Bidder's consent for extension of the period of validity, if required. Authority reserves the right to reject any Proposal, which does not meet this requirement.
2. In exceptional circumstances, prior to expiry of the original Proposal Validity Period, Authority may request Bidders to extend the validity period for specified additional period. Bidders, who may not extend the validity period, will deem to have withdrawn their Proposal at the expiry of validity period.

#### **2.2.3 Format and signing of Proposals**

1. The Bidders shall prepare electronic copies of the technical and financial e-bid/Proposals separately.
2. Bidders should provide all the information as per the RFP and in the specified formats. Authority reserves the right to reject any Proposal that is not in the specified formats.
3. In case the Bidders intends to provide additional information for which specified space in the given format is not sufficient, it can be furnished in duly stamped and signed PDFs.

#### **2.2.4 Submission of e-bid/Proposal**

1. The bid submission module of e-procurement website <http://etender.up.nic.in> enables the Bidders to submit the Proposal online in response to this RFP published by the Authority. Submission can be done till the Proposal Due Date specified in the RFP. Bidders should start the process well in advance so that they can submit their Proposal in time. The Bidder should submit their Proposal considering the server time displayed in the e-procurement website. This server time is the time by which the submission activity will be allowed on the Proposal Due Date indicated in the RFP schedule. Once the submission date and time has passed, the Bidders cannot submit their Proposals. For delay in submission of Proposal due to any reasons, the Bidders shall only be held responsible.
2. The Bidders have to follow the following instructions for submission:

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- i. For participating through the e-tendering system, it is necessary for the Bidders to be registered users of the e-procurement website <http://etender.up.nic.in>. The Bidders must obtain a user login ID and password by registering themselves with U.P. Electronics Corporation Ltd. (UPLC), Lucknow if they have not done so previously.
- ii. In addition to the normal registration, the Bidder has to register with his/her Digital Signature Certificate (DSC) in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-bid/Proposal submission activities. Registering the DSC is a one-time activity. Before proceeding to register his/her DSC, the Bidder should first log on to the e-tendering system using the user login option on the home page with the login ID and password with which he/she has registered.
- iii. For successful registration of DSC on e-procurement website <http://etender.up.nic.in> the Bidder must ensure that he/she should possess class-2/class-3 DSC issued by any Certifying Authorities approved by Controller of Certifying Authorities, Government of India, as the e-procurement website <http://etender.up.nic.in> is presently accepting DSC issued by these authorities only. The Bidder can obtain user login ID and perform DSC registration exercise above even before e-bid/Proposal submission date starts. The Authority shall not be held responsible if the Bidder fails to submit his/her e-bid/Proposal before the Proposal Due Date due to DSC registration problem.
- iv. The Bidder can search for active tenders through "search active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-bid submission menu. After selecting the tender, for which the Bidder intends to e-bid/Proposal, from "My tenders" folder, the Bidder can place his/her e-bid/Proposal by clicking "pay Online" option available at the end of the view tender details form. Before this, the Bidder should download the RFP document including financial format and study them carefully. The Bidder should keep all the documents ready as per the requirements of RFP document in the PDF format.
- v. After clicking the 'pay Online option, the Bidder will be redirected to terms and conditions page. The Bidder should read the terms & condition before proceeding to fill in the Bid Processing Fee Online payment details. After entering and saving the Bid Processing Fee details form so that "Bid document preparation and submission" window appears to upload the documents as per technical and financial schedules/packets given in the tender details. The details of Amount paid should tally with the details available in the scanned copy and the date entered during e-bid/Proposal submission time otherwise the e-bid/Proposal submitted will not be accepted.
- vi. Before uploading, the Bidder has to select the relevant DSC. He may be prompted to enter the DSC password, if necessary. For uploading, the Bidder should click "browse" button against each document label in technical and financial schedules/packets and then upload the relevant PDF files already prepared and stored in the Bidder's computer.
- vii. The Bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-bid/Proposal documents are digitally signed using the DSC of the Bidder and then the documents are encrypted/locked electronically with the DSCs of the bid openers to ensure that the e-bid/Proposal documents are protected, stored and opened by concerned bid openers only.
- viii. After successful submission of e-bid/Proposal document, a page giving the summary of e-bid submission will be displayed confirming end of e-bid/Proposal submission process. The Bidder can take a printout of the bid summary using the "print" option available in the window as an acknowledgement for future reference.
- ix. Authority reserves the right to cancel any or all e-bids/Proposals without assigning any reason.

#### 2.2.5 Deadline for submission

1. E-bid/Proposal (technical and financial) must be submitted by the Bidder at e-procurement website <http://etender.up.nic.in> no later than the time specified on the Proposal Due Date. The Authority may, at its discretion, extend this deadline for submission of Proposal by amending the RFP document, in which case

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all rights and obligations of the Authority and Bidders previously subject to the deadline will thereafter be subject to the deadline, as extended.

#### 2.2.6 Late submission

1. The server time indicated in the bid management window on the e-procurement website <http://etender.up.nic.in> will be the time by which the e-bid/Proposal submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-bid/Proposal submission date and time is over, the Bidder cannot submit his/her e-bid/Proposal. Bidder has to start the bid submission well in advance so that the submission process passes off smoothly. The Bidder will only be held responsible if his/her e-bid/Proposal is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during the e-bid/Proposal submission process.

#### 2.2.7 Withdrawal and resubmission of Proposal

- a. At any point of time, a Bidder can withdraw his/her Proposal submitted online before the Proposal Due Date. For withdrawing, the Bidder should first log in using his/her login ID and password and subsequently by his/her DSC on the e-procurement website <http://etender.up.nic.in>. The Bidder should then select "My bids" option in the bid submission menu. The page listing all the bids submitted by the Bidder will be displayed. Click "View" to see the details of the bid to be withdrawn. After selecting the "bid withdrawal" option, the Bidder has to click "Yes" to the message- "Do you want to withdraw this bid?" displayed in the bid information window for the selected bid. The Bidder also has to enter the bid withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The Bidder has to confirm again by pressing "OK" button before finally withdrawing his/her selected e-bid/Proposal.
- b. No e-bid/Proposal may be withdrawn in the interval between the Proposal Due Date and the Proposal Validity Period. Withdrawal of an e-bid/Proposal during this interval may result in the Bidder's forfeited of his/her e-bid/Proposal security.
- c. The Bidder can re-submit his/her e-bid/Proposal as when required till the e-bid submission end date and time. The e-bid/Proposal submitted earlier will be replaced by the new one. The payment made by the Bidder earlier will be used for revised e-bid and the new e-bid submission summary generated after the successful submission of the revised e-bid will be considered for evaluation purposes. For resubmission, the Bidder should first log in using his/her login Id and password and subsequently by his/her digital signature certificate on the e-procurement website <http://etender.up.nic.in>. The Bidder should then select "My bids" option in the bid submission menu.
- d. The page listing all the bids submitted by the Bidder will be displayed. Click "View" to see the detail of the e-bid to be resubmitted. After selecting the "bid resubmission" option, click "Encrypt & upload" to upload the revised e-bids documents.
- e. The Bidder can submit their revised e-bids/Proposals as many times as possible by uploading their e-bid documents within the scheduled date & time for submission of e-bids/Proposals.
- f. No e-bid can be resubmitted subsequently after the deadline for submission of e-bids.

#### 2.2.8 Verification and Disqualification

1. The Authority reserves the right to verify all statements, information and documents submitted by the Bidder in response to the RFP or the Bidding Documents and the Bidder shall, when so required by the Authority, make available all such information, evidence and documents as may be necessary for such verification. Any such verification, or lack of such verification, by the Authority shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
2. The Authority reserves the right to reject any Bid and appropriate the Bid Security if:
  1. At any time, a material misrepresentation is made or uncovered, or
  2. The Bidder does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Bid.
3. Such misrepresentation/ improper response shall lead to the disqualification of the Bidder. If the Bidder is a Consortium, then the entire Consortium and each Member may be disqualified / rejected. If such disqualification / rejection occurs after the Bids have been opened and the Highest Bidder gets disqualified/ rejected, then the Authority reserves the right to:
  - a. Invite the remaining Bidders to submit their Bids in accordance with Section 3 and 4; or



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- b. Take any such measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Bidding Process.
- c. Bidders are hereby informed that any technical bids containing financial bid information will be summarily rejected. Bidders are strictly instructed to ensure that financial bid details are not included in the technical proposal submission.

#### **2.2.9 Selection of the Bidder**

- i. From the time the Proposals are opened to the time the contract is awarded, if any Bidder wishes to contact the Authority, on any matter related to their Proposal it should do so in writing. Any effort by the Bidders to influence any officer or bearer of the Authority in the Proposal evaluation or contract award decisions may result in the rejection of the Bidder's Proposal.

#### **2.2.10 Proposal opening**

1. After the technical evaluation, the Authority shall prepare a list of prequalified Bidders in terms of Section 4 for opening of their financial bid. A date and time will be notified to all Bidders for announcing the result of evaluation and opening of Financial Bid. Before opening of the Financial Bid, the list of pre-qualified Bidders along with their technical scores will be read out. The Authority will not entertain any query or clarification from Bidder who fail to qualify at any stage of the selection process.
2. Bidders are advised that selection shall be entirely at the discretion of the Authority. Bidders shall be deemed to have understood and agreed that the Authority shall not be required to provide any explanation or justification in respect of any aspect of the selection process.
3. Any information contained in the Proposal shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the Bidder if the service is subsequently awarded to it.

#### **2.2.11 Confidentiality**

1. Information relating to the examination, clarification, evaluation and recommendation for the short-listed Bidder/s shall not be disclosed to any person not officially concerned with the process.
2. After opening of the Proposals, no information relating to the examination, clarification, evaluation and comparison of Proposals and recommendations concerning the award of contract shall be disclosed to Bidders or their representatives, if any. Any effort by a Bidder to exert undue or unfair influence in the process of examination, clarification, evaluation and comparison of Proposal/s shall result in outright rejection of the offer, made by the said Bidder.

#### **2.2.12 Tests of responsiveness**

1. Prior to evaluation of the Proposals, Authority will determine whether each Proposal is responsive to the requirements of the RFP. The Proposals shall be considered responsive if:
  - i. It is received or deemed to be received by the due date and time including any extension thereof pursuant to the Data Sheet.
  - ii. It contains all information as desired in this RFP.
  - iii. Information is provided as per the formats specified in the RFP.
  - iv. Bids are accompanied with Bid Processing Fee (non-refundable) and EMD as specified in the Date Sheet of this RFP.
  - v. Power of Attorney for Lead Member of Consortium, if applicable
2. Authority reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by Authority in respect of such Proposal.

#### **2.2.13 Clarifications sought by Authority**

1. To assist in the process of evaluation of Proposals, Authority may, at its sole discretion, ask any Bidder for clarification on its Proposal. The request for clarification and the response shall be in writing. No change in the substance of the Proposal would be permitted by way of such clarifications.

#### **2.2.14 Proposal evaluation**

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1. Submissions from Bidders would first be checked for responsiveness as set out in Clause 2.2.12. All Proposals found to be substantially responsive shall be evaluated as per the Eligibility Criteria set out in Clause 4.1 of this RFP.
2. The Proposal containing the Technical Details in Clause 4.3 of the Bidder/s who do not meet the Technical Criteria shall not be considered for further process.

#### 2.2.15 Earnest Money Deposit

1. The Bid document should be accompanied with an Earnest Money Deposit (EMD) as mentioned in the data sheet of this document.
2. Any e-Bid not secured in accordance with above shall be treated as non-responsive and rejected by the Authority.
3. For unsuccessful Bidder's EMD will be returned promptly as possible after opening of the Price Bid.
4. For successful Bidder's e-Bid EMD will be returned after submission of Security Deposit and signing of the contract.
5. The EMD may be forfeited:
  - a) If Bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the Bidder on the e-bid form; or (ii) does not accept the correction of errors or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the Bidder on the form.
  - b) In case of a successful Bidder if the Bidder fails to sign the contract with the Authority.

#### 2.2.16 Award Criteria

1. The final Letter of Award (LoA) will be given to the selected Bidder as the successful bidder as Eligibility & Evaluation Criteria of Bids laid in Section 4 of this bid document.
2. The Authority will award the contract to the successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the eligibility requirement of the bidding document.

#### 2.2.17 Notification of Award

1. Prior to the expiration of the period of e-Bid validity, the Authority will notify the successful Bidder in writing, by letter/e-mail/fax, that its e-Bid has been accepted.
2. The notification of award will constitute the formation of the contract.

#### 2.2.18 Performance Security

1. Prior to award of contract, to fulfill the requirement of Security Deposit during the implementation period, the successful Bidder will deposit Security Deposit amounting 5% of the tendered cost the form of any Scheduled or Nationalized Bank in favor of ADA valid for six months after completion of the Project.
2. Before the contract is awarded to the agency, an agreement (to be given later) will have to be signed by the agency at his cost on stamp paper of rupees 100/- to be purchased from U.P. Government.

#### 3. Tentative locations:

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**List of Location for Placing of FRP Planter**

Sl.No	Location	Description	No's
1	Rampath	Sahadatganj to Civil Line 4 kms*2(both sides) @20m spacing	400
2	5-kosi	14 kms*2(both sides)@100m spacing	280
3	Ayodhya dham rly station road	400m(both side)@20m	40
4	Ayodhya new bus stand	Inside bus stand	50
5	Ayodhya dham rly station road	Inside station	30
6	Sultanpur & Raebarelli flyover	Service lane on footpath-4km both sides @ 30m	200
7	Mahobra Flyover	Footpath-865m*2=1730m @ 30m	100
8	Gonda Bridge	1000m*2 @ 20 m	100
9	Ram Katha Sangrahalaya (Saryu Atithi)	Inside Sangrahalaya	50
10	Ayodhya Haat	230m @10 m	23
11	14 koshi marg	Janura to sahadatganj-5 km one side @ 30 m	227
		<b>Total</b>	<b>1500</b>

The locations are tentative and can be changed at the discretion of ADA.

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**Scope of Work**

**1. Objective-**

The Ayodhya Development Authority (ADA) intends to appoint a reputed and experienced agency for supply, installation, and maintenance for three (3) years of healthy plants across selected areas of Ayodhya city, as part of its beautification and environmental sustainability programs.

**2. Broad Scope of Work:**

**Supply of Plants:**

- Procurement and supply of healthy, disease-free, well-grown plants, including but not limited to ornamental plants, flowering plants, shade trees, ground covers, shrubs and hedges as specified in the Bill of Quantities (BoQ).
- Ensure plants meet the minimum size, height, and health specifications at the time of supply.

**Transportation:**

- Safe and careful transportation of plants to the designated sites.
- Proper packaging to avoid any damage during transit..

**Site Preparation:**

- Cleaning debris and weeds
- Excavation of pits of appropriate dimensions
- Mixing of compost, fertilizer, and soil as per horticultural best practices.

**Installation/Plantation:**

- Planting as per approved layouts or site instructions.
- Proper spacing, depth, alignment, and staking of plants wherever required.
- Installation of protective measures such as tree guards, cages, etc., for vulnerable or large species.

**Maintenance for 3 Years**

The agency shall maintain all planted vegetation for a continuous period of three (3) years from the date of successful plantation. Maintenance activities include:

- Regular watering (manual/automatic depending on the setup)
- Regular weeding and removal of unwanted vegetation
- Replacement of dead, damaged or diseased plants at no additional cost
- Application of manure, fertilizers, and pesticides at regular intervals
- Mulching to conserve moisture and prevent weeds
- Pruning, trimming, and training of plants as necessary
- Ensuring overall health, proper shape, and aesthetic upkeep of plants
- Maintenance of support systems like staking, tying, guards, etc.
- Protection against pests, insects, diseases and adverse weather conditions

**3. Plant Specifications**

- Detailed specifications (species, size, height, girth, etc.) will be provided in the BoQ or Planting Schedule.
- Only Authority-approved species should be procured and installed.

**4. Quality Assurance and Inspections**

- Regular site inspections by Authority or third-party monitoring agencies.
- Surprise inspections without prior notice.
- Immediate replacement of defective, dead, or diseased plants at the agency's cost.

**5. Warranty and Replacement Clause:**

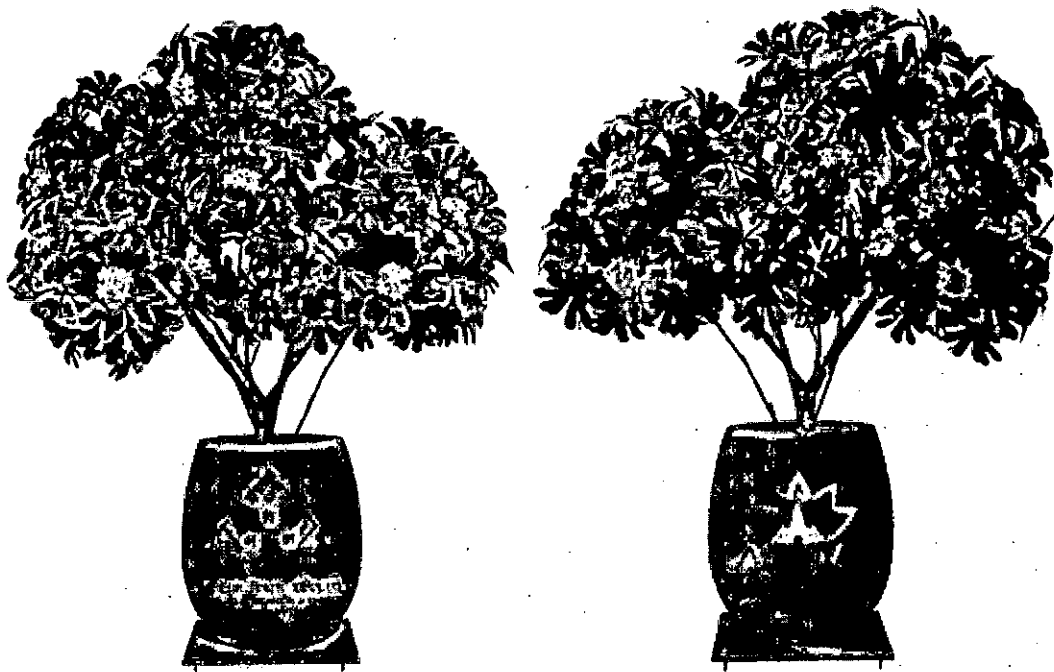
- The agency shall ensure a 90% survival rate of plants over the entire 3-year period.
- Plants failing to survive must be replaced within 15 days of notification, without any additional financial burden on the Authority.

**Total number of Planters are 1500 in numbers**

**Prospective Image:-**

✓  
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**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**



<i>Proposed Planters size</i>		
<i>Number of Planters</i>	<i>Height</i>	<i>Mean Diameter</i>
<i>1500 no's (All road of Ayodhya as per direction of Authority)</i>	<i>4' Feet</i>	<i>3' Feet</i>

9



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**Request for Proposal for**

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**Estimation & Costing**

<b>DETAILED ESTIMATE FOR PLANTS ON VARIOUS PLACES IN AYODHYA WITH MAINTENANCE FOR 3 YEARS</b>		
<b><u>COMBINED ABSTRACT OF COST</u></b>		
<b>S.N.</b>	<b>DESCRIPTION OF ITEM</b>	<b>AMOUNT</b>
1	COST OF PLANTS	38,67,618.60
A	TOTAL PROJECT COST	38,67,618.60
	Taxes	
	Add 18% for G.S.T	6,96,171.35
B	TOTAL PROJECT COST (INCLUDING G.S.T)	45,63,789.95
a)	Contingencies @ 2% on (A+B)	91,275.80
b)	Add 1% for Labour Cess on (A+B)	45,637.90
	Say ( in Lakhs.)	47,00,703.65
	Say ( in Lakhs.)	47.01




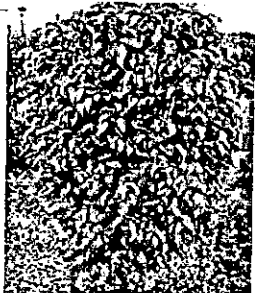

  
  
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**DETAILED ESTIMATE FOR PLANTS ON VARIOUS PLACES IN AYODHYA WITH MAINTENANCE FOR 3 YEARS**

SN	BOTANICAL NAME OF THE PLANT	DESCRIPTION OF ITEM	DSR	QTY	UNIT	RATE	AMOUNT	IMAGES
<b>A</b>								
1	CLUSIA ROSEA (Ficus Noora)	Plant height - 6-8 feet Trunk Height - 4-5 feet Trunk Dia - 12-14 inches Top Dia - 6-8 feet	MR	200	EACH	600	1,20,000.00	
2	Plumeria alba (Gula Chin/Champa)	Plant height - 5 feet Trunk Height - 4-5 feet Trunk Dia - 12-14 inches Top Dia - 5 feet	MR	100	EACH	500	50,000.00	
3	CHAMPAGNE PALM (Adika Palm) ****	Plant height - 4-5 feet Trunk Height - 3 feet Trunk Dia - 18-20 inches Top Dia - 5 feet	MR	200	EACH	170	34,000.00	
4	BOUGAINVILLEA (single colour)	Plant height - 2-2.5 feet Trunk Height - 1-1.5 feet Trunk Dia - 8-10 inches Top Dia - 5 feet	MR	200	EACH	40	8,000.00	

**Request for Proposal for**  
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5	BOUGAINVILLEA (multi colour grafted)	Plant height - 3-4 feet Trunk Height - 2-2.5 feet Trunk Dia - 8- 10 inches Top Dia - 5 feet	MR	150	EACH	400	60,000.00	
6	Lagerstroemia flosreginae (Sawani).	Plant height - 5 feet Trunk Height - 3-4 feet Trunk Dia - 8- 10 inches Top Dia - 5 feet	MR	200	EACH	90	18,000.00	
7	MIMOSOPUS ELENGI (Maulsari)	Plant height - 8 feet Trunk Height - 2-2.5 feet Trunk Dia - 6-8 inches Top Dia - 5 feet	MR	150	EACH	100	15,000.00	
8	Ficus black vivion pillar Topiary (sylinder type) well developed with fresh & healthy 180 to 210 cm ht in 40 cm Cement Pot as per direction of the officer-in-charge.	Plant height - 5 feet Top Dia - 2- 2.5 feet	MR	150	EACH	600	90,000.00	
9	Providing & Displaying Radermachera plants of ball shape, having 100-115 cm height with mumltibranh, fresh and healthy with bottom to top full of lush green leaves well developed in 30 cm plastic pots. (China Doll)	Plant height - 5 feet Top Dia - 2-2.5 feet	MR	150	EACH	400	60,000.00	



# Request for Proposal for

Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

	TOTAL (A)			1500			4,55,000.00	
<b>B</b>								
10	Supplying and stacking of well decayed cattle manure at site including royalty and carriage upto 5 k.m. lead complete (Cattle manure measured in stacks will reduced by 8% for Payment). i.e. (1500 no.of Planters)x(2 times in 3 year)x(0.3 m depth) x (pi x R <sup>2</sup> ) (actual lead calculation will be considered as per site) where R is average raduis of top & bottom surface		DSR 20 2.25	481	CUM	222.75	1,07,111.91	
11	Supplying and stacking of good earth at site including royalty and carriage upto 5 k m lead complete (earth measured in stacks will be reduced by 20% for payment). Volume of Frustum i.e. {V= H/3 x pi x (R <sup>2</sup> +r <sup>2</sup> +R.r)} *1500*(3.14/3)*1.2 *(0.45*0.45+0.375*0.375 + 0.45*0.375) for 1500 planters. (actual lead calculation will be considered as per site) where R is average raduis of top & bottom surface		DSR 20 2.2	964.37	CUM	464.04	4,47,507.41	
12	Mixing earth and sludge or manure in the required proportion specified or directed by		DSR 20 2.9	1445	cum	32.895	47,540.97	

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	the Officer-in-charge						
13	Supply & Stacking D.A.P.		LDA SOR 2018-19/11.2	500	KG	35	17,500.00
14	Supply & Stacking Bone Meal/Oil Cake.		LDA SOR 2018-19/11.3	500	KG	150	75,000.00
15	Supply & Stacking of Ant termite (termite or other 20 EC)		Sanction Rate	1000	LTR	350	3,50,000.00
16	Vermi Compost.			1000 X 2 = 2000	KG	15	30,000.00
17	Supply & Stacking of Cockpit.		Quotation Rate	500	KG	35	17,500.00
18	Providing and watering of plants through water tanker of Horticulture features i.e. lawn, tree, shrubs, hedge/edge, ground cover etc. at the site of work. Water tanker having 5000 lit. capacity with one labour for watering i/c cost of water, filling of tanker, watering at site with all leads and lifts as per direction of officer-in-charge. (3 nos of Water Tanker on every 3 days) X (3 years)		DSR 20 2.53	1460	TANKER	839.655	12,25,896.30
19	Arrangement of Labour for cleaning and other work (5 Mall) x (3 year) on every 3 days		DSR 23 BASIC RATED LABOUR 0128	1825	NO	599.76	10,94,562.00
	<b>TOTAL (B)</b>						<b>34,12,618.60</b>
	<b>Grand Total (A+B)</b>						<b>38,67,618.60</b>

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## Request for Proposal for

Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

### 6. ELIGIBILITY AND EVALUATION CRITERIA

#### 6.1 Technical Qualification

The Bidders must carefully examine the below mentioned eligibility criteria. The Bidder has to meet the below mentioned technical qualification criteria.

#	PREQUALIFICATION CRITERIA
1	The bidder may be a Company incorporated under the Companies Act, 1956/2013 or partnership or proprietor and should furnish certificate of incorporation/or partnership firm/or proprietorship firm. The Bidder may be asingle entity. Registration certificate should be submitted for the same.
2	Bidder must have a valid Goods and Service Tax (GST) registration in India. The bidder is required to submit a true copy of its Good and Service Tax (GST) registration certificate along with PAN card. (Pan Card, GST)
3	Character certificate of the proprietor/ all partners/ all directors issued by DM.
4	The Sole or Lead bidder must have minimum 3 years of working in i.e 2021-22, 2022-23 & 2023-24 of similar experience* anywhere in India. The Bidder shall enclose CA certified turnover certificate with UDIN no.
5	The Bidder shall submit the proof of payment of Bid processing fees and EMD.
6	The Bidder shall have minimum 3 years of experience in similar works* anywhere in India  At least 1 similar work with minimum 80% of the estimated cost (Successfully completed during previous 3 (three) financial years ending on 31st March 2024) OR At least 2 similar works with minimum 50% of the estimated cost (Successfully completed during previous 3 (three) financial years ending on 31st March 2024) OR At least 3 similar works with minimum 40% of the estimated cost (Successfully completed during previous 3 (three) financial years ending on 31st March 2024)  Documentary proof (Photo manuals of similar work along with work Order and Completion Certificate from the client to be submitted.) <b>*The bidder experience in the field of supply and installation of plants, landscaping, horticulture development, &amp; minimum 1 year of maintenance or similar nature of work.</b> Note: Documentary proof (Work Order and Completion Certificate mentioning maintenance Certificate work from the client shall be submitted for the same.) (Details to be submitted on Form Tech 2). <b>* Only experience from Municipal Corporation/ ULB/ Development Authority/ Smart City/ Central &amp; State Government PSU &amp; Department will be considered.</b>
7	<b>Financial Capacity:</b> The Sole or Lead Bidder should have a minimum average annual turnover of INR 15.47 Lakhs during the last three (3) years i.e 2021-22, 2022-23 & 2023-24 from India operations. The Bidder shall enclose with its Application, certificate(s) from its Statutory Auditors stating its total revenues. The Statutory auditor also needs to certify that the Bidder has positive Net worth in three (3) consecutive financial years from the Proposal Due date of bid. (Details to be submitted on Form Tech 3)
8	The Bidder should have a positive net worth during the previous three financial years (i.e. 2021-22, 2022-23 & 2023-24). Duly attested certificate from the statutory auditor/ chartered accountant has to be provided certifying Organizations profits during last three financial years.
9	The Bidder should not be blacklisted/Debarred/Terminated by the Central Government, any State Government, a statutory authority or a public sector undertaking, as on the date of the Proposal. (Undertaking on Rs. 100 Non judicial stamp paper)

The bidder who meets the technical evaluation criteria will be considered for financial evaluation

*Amar*  
P. M. (Civil)

## Request for Proposal for

Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

### 6.2 Financial Evaluation

Those bidders who are technically qualified will be considered for financial evaluation. The Bidder shall be selected under the L1 procedures described in this RFP. Total cost, as specified in the Financial Bid format will be considered for evaluation. The least cost proposal will be ranked as L-1 and the next higher and so on will be ranked as L-2, L-3 etc.

The Least cost proposal (L-1) will be considered for award of contract.

The financial bid shall not be submitted with technical documents and only be submitted in excel sheet provided in Financial Proposal on e-tender website.

### 6.3 Award of Contract

- i. After completion of negotiation & discussions with the bidder, Authority shall issue Letter of Intent to the selected bidder.
- ii. The successful bidder is expected to commence the assignment on the date and at the location specified in the document/notified.
- iii. The successful bidder has to be prepared a Planters sample of the said specification and get it an approved prior to the start a work.

### 6.4 PAYMENT TERMS AND SCHEDULE

6.4.1 Payment will be made after Supply & Installation at site after jointly measurement on item rates basis.

6.4.2 And no advance payment will be made to the agency.

6.4.3 The agency has to take adequate quality controls measures & the authority reserves the right to inspect/check the material during the course of works.

## 7. GENERAL CONDITIONS OF CONTRACT (GCC)

### 7.1 General Provisions

#### 1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- a) "Agency/Bidder/Contractor" means any private or public entity that will provide the Services to the Client ("the Client") under the Contract.
- b) "Client" means the Authority with which the Agency signs the Contract for the Services i.e. Ayodhya Development Authority
- c) "Contract" means and includes Tender Invitation, Instructions to Tenderers, Tender, Acceptance of Tender, General Conditions of Contract, Special Conditions of Contract, schedule of Requirements, Technical Specification and Annexure particulars and the other conditions specified in the acceptance of tender, and amendments.
- d) "Equipment" means the goods in the contract, which the AGENCY has agreed to supply under the contract;
- e) "Test" means such test as is prescribed by the particulars or considered necessary by the ADA whether performed or made by the Inspecting Officer or any Agency acting under the direction of ADA.
- f) "Party" means the Client or the Agency, as the case may be, and "Parties" means both
- g) "Personnel" means professionals and support staff provided by the Agency assigned to perform the Services or any part thereof
- h) "Services" means the work to be performed by the Agency pursuant to the Contract.

#### 1.2 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

#### 1.3 Language

This Contract has been executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

#### 1.4 Notices

1. Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in

## Request for Proposal for

### Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed.

2. A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address.

#### 1.5 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Client or the Agency may be taken or executed by the officials specified in the Contract.

#### 1.8 Labor Law

All rules & regulations, PF Rules and Minimum Wages Act shall be applicable for this Contract. Minimum Wages as per Govt. Of India shall be applicable.

#### 1.9 Taxes and Duties

- The Agency shall bear and pay all taxes, duties, levies and charges assessed on the Agency, its Subcontractors or their employees by all municipal, state or national government authorities in connection with the Facilities in and outside India.
- In the event of exemption or reduction of Custom Duties, Excise Duties, Sales Tax or any other cess /Levy being granted by the Government in respect of the works, the benefit of the same shall be passed on to the ADA.

#### 1.10 Fraud and Corruption

1.10.1 Definitions: defines, for the purpose of this provision, the terms set forth below as follows:

- a) "Corrupt practice" means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
- b) "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;
- c) "Collusive practices" means a scheme or arrangement between two or more Applicants, with or without the knowledge of the Client, designed to establish prices at artificial, non- competitive levels;
- d) "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

#### 1.11 Measures to be take

The Client will cancel the contract if representatives of the Agency are engaged in corrupt, fraudulent, collusive or coercive practices during the selection process or the execution of the contract;

The Client will sanction the Agency, including declaring the Agency ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the Agency has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, the said contract.

#### 1.12 Limitation of Liability

The Client (and any others for whom Services are provided) shall not recover from the Agency, in contract or tort, including indemnification obligations under this contract, under statute or otherwise, aggregate damages in excess of the fees actually paid for the Services that directly caused the loss in connection with claims arising out of this Agreement or otherwise relating to the Services.

The preceding limitation shall not apply to liability arising as a result of the Agency's fraud in performance of the services hereunder.

#### 1.13 Commencement, Completion, Modification and Termination of Contract

##### 1.1 Effectiveness of Contract

This Contract shall come into effect from the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

##### 1.2 Commencement of Services

The Agency shall begin carrying out the Services not later than 15 days after the Effective Date specified in the RFP or the Contract.

##### 1.3 Expiration of Contract

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## Request for Proposal for

### Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

Unless terminated earlier pursuant to GC Clause 1.6 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the RFP or the Contract.

#### 1.4 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties.

#### 1.5 Force Majeure

Definition for the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

#### 1.6 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the Contract shall not be considered to be a breach of, or default, under this Contract insofar as such inability arises from an event of Force

Majeure, provided that the Party affected by such an event

(a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

To the extent that the provision of the Services is impacted by a pandemic (including COVID- 19) and any reasonable concerns or measures taken to protect the health and safety interests of either Party's personnel, the Parties will work together to amend the Agreement to provide for the Services to be delivered in an appropriate manner, including any resulting modifications with respect to the timelines, location, or manner of the delivery of Services.

The Agency will use reasonable efforts to provide the Services on-site at the Client's offices, provided that, in light of a pandemic the parties agree to cooperate to allow for remote working and/or an extended timeframe to the extent (i) any government or similar entity implements restrictions that may interfere with provision of onsite Services; (ii) either party implements voluntary limitations on travel or meetings that could interfere with provision of onsite Services, or (iii) any of the Agency's resource determines that he or she is unable or unwilling to travel in light of a pandemic-related risk.

## 1. Termination

### 1.1.1 By the Client

- a) The Client may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this GC Clause 1.6.1. In such an occurrence the Client shall give a not less than thirty (30) days" written notice of termination to the Agency.
- b) If the Agency does not remedy a failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the Client may have subsequently approved in writing.
- c) If the Agency becomes insolvent or bankrupt.
- d) If the Agency, in the judgment of the Client has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- e) If, as the result of Force Majeure, the Agency are unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- f) If the Agency fails to comply with any final decision reached as a result of arbitration proceedings pursuant to GC Clause 6 hereof.

### 1.1.2 By the Agency

The Agency may terminate this Contract, by not less than thirty (30) days" written notice to the Client, such notice to be given after the occurrence of any of the events specified in paragraphs

- a) If, as the result of Force Majeure, the Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days by notifying the client in writing before 60 days and terminate the contract mutually with the authorities concerned.

## 2. Obligations of the Agency

### 2.1 Standard of Performance

The Agency shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and

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## **Request for Proposal for**

### **Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Agency shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with third Parties.

#### **2.2 Confidentiality**

Except with the prior written consent of the Client, the Agency and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Agency and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services. Except as otherwise permitted by this Agreement, neither of the parties may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Parties may, however, disclose such confidential information to the extent that it: (a) is or becomes public other than through a breach of this Agreement, (b) is subsequently received by the receiving party from a third party who, to the receiving party's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (c) was known to the receiving party at the time of disclosure or is thereafter created independently, (d) is disclosed as necessary to enforce the receiving party's rights under this Agreement, or (e) must be disclosed under applicable law, legal process or professional regulations. These obligations shall be valid for a period of 3 years from the date of termination of this Agreement.

#### **3. Obligations of the Client**

##### **3.1 Assistance and Exemptions**

The Client shall use its best efforts to ensure that the Government shall provide the Agency such assistance and exemptions as specified in the Contract.

#### **4. Good Faith and Indemnity**

4.1 The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

4.2 To the fullest extent permitted by applicable law and professional regulations, both the parties indemnify each other and their associates and employees against all claims by third parties (including each other's affiliates) and resulting liabilities, losses, damages, costs and expenses (including reasonable external and internal legal costs) arising out of the third party's use of or reliance on any report, deliverable, etc. disclosed to it by or through the parties as part of the regular interactions or for project/s purposes.

#### **5. Settlement of Disputes**

5.1 This Contract shall be governed by, and construed in accordance with, the laws of India.

##### **5.2 Amicable Settlement**

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

In the event of any dispute between the Parties arising out of or in connection with this Agreement, including the validity thereof, the Parties hereto shall endeavor to settle such dispute amicably in the first instance. The attempt to bring about an amicable settlement shall be treated as having failed as soon as one of the Parties hereto, after reasonable attempts, which shall continue for not less than 30 (thirty) days, gives a notice to this effect, to the other party in writing.

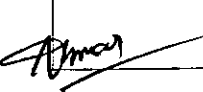
##### **5.3 Arbitration**

In case of failure to address the dispute by both the parties. The dispute shall be referred to a sole Arbitrator. The Divisional commissioner Ayodhya or any one appointment by the Divisional commissioner Ayodhya shall be the sole arbitrator. The Arbitration proceedings shall be governed by the (Indian) Arbitration and Conciliation Act, 1996 and shall be held in Ayodhya, India. The language of arbitration shall be English.

This Agreement and the rights and obligations of the Parties shall remain in full force and effect, pending the award in any arbitration proceedings hereunder.

##### **5.4 Jurisdiction**

Any dispute relating to this Contract or the Services shall be subject to the exclusive jurisdiction of Allahabad High

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**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**  
courts, to which both the parties agree.

**8. TECHNICAL PROPOSAL - STANDARD FORMS**

- TECH-1      Technical Proposal Submission Form  
TECH-2      Applicant's Organization and Experience  
A: Applicant's Organization B: Applicant's Experience  
TECH-3      Financial Qualification of The Applicant  
TECH-4:      Self-Declaration of Non-Blacklisting/ Debarment/ Termination  
TECH 5:      Format for Power of Attorney for signing of application  
Financial form 1- Financial Proposal  
Contract Agreement Format  
Bank Guarantee Format

सहायक निरीक्षक  
आयुध व्यवस्थापन विभाग  
आयुध व्यवस्थापन विभाग



**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

**Form TECH-1: Technical Proposal Submission Form**

[Location, Date]

To: [Name and address of Client] Dear Sirs:

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Proposal. We are hereby submitting our Proposal, which includes this a Technical Proposal, and a Financial Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the Proposal Validity Period, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment at a date mutually agreed between us.

We understand you are not bound to accept any Proposal you receive.

We remain, Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

**Form TECH-2: Applicant's Organization and Experience**

**1.1.1 A - Applicant's Organization**

*[Provide here a brief (two pages) description of the background and organization of your firm/entity]*

**1.1.2 B - Applicant's Experience**

*[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under this assignment]*

Assignment name:	
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No of person-months of the assignment:
Address:	Amount of consulting fee received by your firm (INR)
Start date (month/year):	Completion date (month/year):
Name of associated Agency, if any:	No. of professional person-months provided by associated Agency's:
Narrative description of Project	
Description of actual services provided by your staff within the assignment:	
Firm's Name:	

**Form TECH-3: Financial Qualification of The Applicant**

Sr. No.	Financial Year	Annual Turnover	Net profit
1	2021-22		
2	2022-23		
3	2023-24		

Name of the auditor issuing the certificate Name of the auditor's Firm:

Seal of auditor's Firm:

Date: (Signature, name and designation of the authorized signatory for the Auditor's Firm)

**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**  
**Form TECH-4: Self Declaration for Backlisting/Termination/Debarment**

*(Non-blacklisted on 100 RS Stamp Paper)*

**Declaration for Bidder:**

[Location, Date]

To: [Name and address of Client]

Subject: name of project

Ref: RFP No. <<.....>> dated << .....>> Dear Sir,

We confirm that our company (full registered name of company), \_\_\_\_\_ is currently not blacklisted by any of the State or UT and or Central Government or any of its agencies in India on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as on date of bid submission.

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory:

\_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone:

## Request for Proposal for

Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.

### Form TECH 5: Format for Power of Attorney for signing of application

(On Non – Judicial stamp paper of Rs 100/- or such equivalent amount and document duly attested by notary public)

#### Power of Attorney

Know all women/men by these presents, we.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms..... (name and residential address) who is presently employed with us and holding the position of ..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our application "<Insert name of the RFP>" including signing and submission of all documents and providing information / responses to Ayodhya Development Authority, representing us in all matters before Ayodhya Development Authority, and generally dealing with in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For \_\_\_\_\_

(Signature)

(Name, Title and Address)

Accepted

..... (Signature)

(Name, Title and Address of the Attorney)

Note:

- *To be executed by the Lead Member in case of a Consortium.*
- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- *In case the Application is signed by an Authorized Director of the Applicant, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.*

Notes:

1. The mode of the execution of the Joint Bidding Agreement should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
2. Each Joint Bidding Agreement should attach a copy of the extract of the charter documents and documents such as resolution / power of attorney in favor of the person executing this Agreement for the delegation of power and authority to execute this Agreement on behalf of the Consortium Member.
3. For a Joint Bidding Agreement executed and issued overseas, the document shall be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney has been executed. However, the Power of Attorney provided by Applicants from countries that have signed the Hague Legislation Convention 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostil led certificate.

#### Financial form 1- Financial Proposal

**THIS FORM IS NOT TO BE FILLED AND SUMITTED ALONG WITH TECHNICAL DOCUMENT. THE BIDDERS ARE REQUIRED TO FILL THE FINANCIAL PROPOSAL IN .XLS FORMAT AFTER DOWNLOADING THE FORM FROM THE E-PROCUREMENT WEBSITE FOR THIS TENDER DOCUMENT**

--

**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

Total Financial bid (in figures)	
Total Financial bid (in words)	

**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

**CONTRACT AGREEMENT**

This CONTRACT AGREEMENT (hereinafter called the "Contract") is being executed on ..... day of ..... 2024

**Between**

**First party** as Ayodhya Development Authority, Civil Lines, Koshi Parikrama Road, Ayodhya, Uttar Pradesh- 224001 (hereinafter referred to as "ADA")

**and**

**Second party** as \_\_\_\_\_, having their registered office at \_\_\_\_\_, herein after called as "Bidder/Agency".

**Definitions**

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- a. "Agency/Bidder/Contractor/Agency" means any private or public entity that will provide the \_\_\_\_\_ Services to \_\_\_\_\_ the Client ("the Client") under the Contract.
- b. "Client" means the Authority with which the Agency signs the Contract for the Services i.e. Ayodhya Development Authority
- c. "Contract" means and includes Tender Invitation, Instructions to Tenderers, Tender, Acceptance of Tender, General Conditions of Contract, Special Conditions of Contract, schedule of Requirements, Technical Specification and Annexure particulars and the other conditions specified in the acceptance of Tender / Pre-bid response / Corrigendum / Amendments.
- d. "Government" means the Government of the Client's country/state
- e. "Equipment" means the goods in the contract, which the AGENCY has agreed to supply under the contract;
- f. "Test" means such test as is prescribed by the particulars or considered necessary by the ADA whether performed or made by the Inspecting Officer or any Agency acting under the direction of ADA.
- g. "Party" means the Client or the Agency, as the case may be, and "Parties" means both
- h. "Personnel" means professionals and support staff provided by the Agency assigned to perform the Services or any part thereof
- i. "Services" means the work to be performed by the Agency pursuant to the Contract.

**WHEREAS**

- i. The ADA has invited the Agency to \_\_\_\_\_ as per the conditions of the contract.
- ii. The Agency having represented to the ADA that they have the required experience, resources and skills and have agreed to provide the services on the terms and conditions set forth in this Contract.
- viii. Only space will be provided by the authority. The interior works or other allied structural works will be carried out by the agency at its own cost.
- ix. The agency will liable to damage/theft/loss of any goods/materials.
- x. All necessary NOC's/ Statutory permissions shall be obtained by the agency.
- xi. NOW THEREFORE the parties hereto agree as follows:
  1. The following documents shall be deemed to form an integral part of this Contract:
    - a) Contract Agreement,
    - b) Scope of Work
    - c) General and Special Conditions of Contract,
    - d) Work Order- \_\_\_\_\_
    - e) Performance Security
    - f) Price Bid,
    - g) Addendum & Corrigendum if any
    - h) Technical Bid
    - i) Prebid query and its reply
    - j) RFP
    - k) Any other Document as mentioned in RFP.

IN WITNESS WHEREOF, the Parties hereto have created this Contract to be signed in their respective names as of the day and year first above written.

<b>FOR AND ON BEHALF OF</b> Ayodhya Development Authority	<b>FOR AND ON BEHALF OF</b> _____
<b>WITNESS 1</b>	<b>WITNESS 1</b>
<b>WITNESS 2</b>	<b>WITNESS 2</b>

**Request for Proposal for**  
**Appointment of Agency for Supply, Installation and Maintenance of Plants in Ayodhya.**

**BANK GAURANTEE FORMAT**

To,

\_\_\_\_\_ [Name of Employer]

\_\_\_\_\_ [Address of Employer]

WHEREAS \_\_\_\_\_ [name and address of Bidder] (Hereinafter called "the Agency") has undertaken, in pursuance of Letter of Acceptance No. \_\_\_\_\_ dated \_\_\_\_\_ to execute \_\_\_\_\_ [Name of Contract and brief description of Works] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Agency shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligation in accordance with the Contract;

AND WHEREAS we have agreed to give the Agency such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you on behalf of the Agency, up to a total of \_\_\_\_\_ [amount of guarantee]\* \_\_\_\_\_ (in words), such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ [amount of guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Agency before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract of the Works to be performed there under or of any of the Contract documents which may be made between you and the Agency shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until 3 (three) months from the date of completion of project.

Signature, Name and Seal of the guarantor Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Phone No., Fax No., E-mail Address, of Signing Authority Date \_\_\_\_\_

\* An amount shall be inserted by the Guarantor, representing the percentage the Contract Price specified in the Contract including additional security for unbalanced Bids, if any and denominated in Indian Rupees.

Cost of 100 sqm	207.55
Cost of 1 sqm	2.08
Say	2.10

- 2.25 Supplying and stacking of well decayed cattle manure at site including royalty and carriage upto 5 k.m. lead complete (Cattle manure measured in stacks will reduced by 8% for Payment).

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
0303	Details of cost for 1 cum Cattle manure	cum	1.00	50.00	50.00
2242	Carriage of dump manure by mechanical transport upto 5 km lead	cum	1.00	163.10	163.10
	TOTAL				213.10

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SUB HEAD : 2.0 : HORTICULTURE & LANDSCAPING

#### ANALYSIS OF RATES-2020

Add Water Charges @ 1%	2.13
TOTAL	215.23
Add CPOH @ 15%	32.28
Cost of 1 cum	247.52
Say	247.50

- 2.26 Providing and fixing M. S. tree guard 45 cm square in plan, height 1.20 metre above ground level and 0.40 metre below ground level. The vertical members shall consist of four nos. angle iron of size 25x25x3 mm, 1.6 m long, one at each corner and 8 nos flat iron of size 25x3 mm, 1.2 m long. The vertical members shall be welded to 4 nos. 25x6 mm M. S. flats placed horizontally around the vertical member of the cage. One name plate of 1 mm thick M.S. sheet of size 250x100 mm shall be welded to the tree guard near the middle height and lettered CPWD/ PWD/ any other approved name. The tree guard shall be fixed to the ground by making suitable holes and by embedding four corners leg in the ground, including refilling the earth, compaction etc. complete. The tree guard shall be painted with two or more coats of synthetic enamel paint of approved brand and manufacture over a coat of primer, complete in all respect.

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for one tree guard (Ref. Fig. 1 of Tree Guard)				
	(a)MS Angle iron 25x25x3 mm Verticle 4x1.60 mtrs= 6.40 mtrs 6.40 mtrs. @ 1.10 kg. / per mtr.=7.04 kg.				
	(b) MS Flat 25x3 mm Verticle 2x4x1.20 mtrs. = 9.60 mtrs 9.60 @ 0.60kg / per mtr.=5.76 kg.				
	(c) MS Flat 25x6 mm Horizontal 4x4x0.45 mtrs. = 7.20 mtrs 7.20 @ 1.20 kg/ per mtr.=8.64 kg.				

X 0.90  
= 222.75



## SUB HEAD 2.0:HORTICULTURE AND LAND SCAPING

- 2.1 Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly levelling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for 10 cum				
	LABOUR:				
0114	Beldar	day	0.71	629.00	446.59
9999	Sundries	L.S.	2.73	2.00	5.46
0115	Coolie	day	0.35	629.00	220.15
	TOTAL				672.20
	Add Water Charges @ 1%				6.72
	TOTAL				678.92
	Add CP & OH @ 15%				101.84
	Cost of 10 cum				780.76
	Cost of 1 cum				78.08
	Say				78.10

- 2.2 Supplying and stacking of good earth at site including royalty and carriage upto 5 k m lead complete (earth measured in stacks will be reduced by 20% for payment).**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for one cum				
	Excavation:				
0114	Beldar	day	0.177	629.00	111.33
0115	Coolie	day	0.167	629.00	105.04
0979	Royalty for good earth	cum	1.00	40.00	40.00
2241	Carriage of good earth by mechanical transport upto 5 km lead	cum	1.00	187.55	187.55
	TOTAL				443.92
	Add Water Charges @ 1%				4.44
	TOTAL				448.36
	Add CP & OH @ 15%				67.25
	Cost of 1 cum				515.61
	Say				515.60

- 2.3 Supplying and stacking sludge at site including royalty and carriage upto 5 km lead complete (sludge measured in stacks will be reduced by 8% for payment).**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for one cum				
2317	Carriage of sludge by mechanical transport upto 5 km lead	cum	1.00	163.10	163.10
0980	Royalty for sludge	cum	1.00	90.00	90.00
	TOTAL				253.10
	Add Water Charges @ 1%				2.53
	TOTAL				255.63
	Add CP & OH @ 15%				38.34
	Cost of 1 cum				293.98
	Say				294.00

ANALYSIS OF RATES-2020

**2.8 Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/ or good earth to be paid separately).**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for 1 cum				
	LABOUR:				
0114	Beldar	day	0.07	629.00	44.03
9999	Sundries	L.S.	0.52	2.00	1.04
	TOTAL				45.07
	Add Water Charges @ 1%				0.45
	TOTAL				45.52
	Add CP & OH @ 15%				6.83
	Cost of 1 cum				52.35
	<b>Say</b>				<b>52.35</b>

**2.9 Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for 10 cum				
	LABOUR:				
0114	Beldar	day	0.25	629.00	157.25
0115	Coolie	day	0.25	629.00	157.25
	TOTAL				314.50
	Add Water Charges @ 1%				3.15
	TOTAL				317.65
	Add CP & OH @ 15%				47.65
	Cost of 10 cum				365.29
	Cost of 1 cum				36.53
	<b>Say</b>				<b>36.55</b>

**2.10 Grassing with selection No. 1 doob grass including watering and maintenance of the lawn for 30 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and good earth shall be paid for separately).**

**2.10.1 In rows 5 cm apart in both directions**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for 100 sqm				
	LABOUR:				
0114	Beldar	day	0.80	629.00	503.20
0115	Coolie	day	1.60	629.00	1006.40
9999	Sundries	L.S.	6.76	2.00	13.52
	TOTAL				1523.12
	Add Water Charges @ 1%				15.23
	TOTAL				1538.35
	Add CP & OH @ 15%				230.75
	Cost of 100 sqm				1769.10
	Cost of 1 sqm				17.69
	<b>Say</b>				<b>17.70</b>

- 2.52 Stage Decoration with arrangement of cut flower height 15 cm to 75 cm with 6 to 8 Row of flower and fillers on the oasis in presentable manner in the tray including clearing of site as per design approved by authority (Cost of Tray, Oasis and Cut flowers will be paid separately) as per direction of officer in charge**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Detail of Cost for arrangement of cut flowers = 1 mtr length (Based on actual observation) 2 Mali required 1 hour for making arrangement i/c removing waste material and clearing the area (physically obsered) Labour for One mtr. Length=2 hour/8 hour =0.25 hour				
0114	Beldar	day	0.25	629.00	157.25
	Total				157.25
	Add Water Charges 1%				1.57
	Total				158.82
	Add CP & OH @ 15%				23.82
	Cost for one mtr. length				182.64
	Say				182.65

- 2.53 Providing and wartering of plants through water tanker of Horticulture features i.e. lawn, tree, shrubs, hedge/edge, ground cover etc. at the site of work. Water tanker having 5000 lit. capacity with one labour for watering i/c cost of water, filling of tanker, wartering at site with all leads and lifts as per direction of officer-in-charge.**

ICD No	Description	Unit	Qty	Rate	Amount (Rs.)
	Details of cost for 5000 litres for one trip (lead upto 10Kms) (Based on actual observation) Tanker - 5000 liters for unloading it will take average time 2 hrs For 8 Hrs consider 4 Trips Watering for 1no Tree 20 Ltrs Watering for 1no Shrub 10 Ltrs Watering for 1Sqm Lawn/Hedge/edge/ ground cover 5Ltrs				
,0046	Hire charge of water tanker per trip=5000 litres.	Per Day	1.00	1200	1200.00
	High Speed Diesel (17.60/4.10x3)=12.88				
	Say 12.90	Ltr	12.90	73.56	948.92
	Mobil-oil (0.629/4.10x3)= 0.460	Ltr	0.46	250.00	115.00
	Labour for watering				
0114	Beldar	Day	1.00	629.00	629.00
	Total				2892.92
	Cost of 5000 Ltrs for 4 Trip				2892.92
	Cost of 5000 Ltrs for 1 Trip				723.23
	Royalty of water	L S	Each	80.00	80.00
	Total				803.23
	Add Water Charges 1%				8.03
	Total				811.26
	Add CP & OH @ 15%				121.69
	Cost of 5000 Ltrs for One Trip				932.95
	Say				932.95

X0.90  
= 839.655

## QUATATION

To VICE-CHAIRMAN  
AYODHYA DEVELOP-  
MENT AUTHORITY

Panchnaina Nursery

1/10/157 Abbu Saray, Rikbaganj

Date 10/4/25

Distt- Ayodhya (Faizabad) -224001

Dear Sir,

With Reference to your Enquiry No.....NIL.....I quote my lowest Rates as Under: -

गमलों के पौधों के लिए:-

Sr.No.	Particulars	Qty	Rate
1	<i>Ficus rosea</i> (Ficus Nover)	200 Piece	600
2	<i>Plumeria alba</i> (Gulachin/Champ)	100 "	500
3	Champagne Palm (Adika Palm)	200 "	170
4	<i>Bougainvillea</i> (Single Colour)	200 "	40
5	<i>Bougainvillea</i> (multi Colour)	150 "	400
6	<i>Lagerstroemia flabregina</i> (Sant)	200 "	90
7	<i>Eugenia</i> (Sigium)	150	100
8	<i>Mimosopus Elengi</i> (Maukari)		
9	<i>Ficus black vision</i> pillar	150	600
10	Topiary (Cylinder type)		
11			
12	Providing & Displaying		
13	<i>Radermachera</i> plant	100 + 50	150
14	of ball shape having		
15	100-115 cm height	150	
16	With multi branch,		
17	fresh and healthy with		
18			
19			
20			
21			
22			
23			
24			

Note: GST will be charged extra as Applicable

एनच नैच नर्सरी

For Panchnaina Nursery

collected by  
PMC

GSTIN: 09A PM9099H1ZO  
PAN: ARTPM9099H

# मेसर्स मैनुद्दीन

जनरल आर्डर सप्लायर्स  
लाल कूर्ती-कैण्ट, अयोध्या-224001

Mo No. 9794933826,  
8787240064

कोटेशन

दिनांक - 21/4/25

सेवा में,  
श्रीमान आदरणीय महोदय  
— अयोध्या विकास प्रकल्प,  
— अयोध्या।

महोदय,  
मेरी फर्म निम्न दिये गये पौधों के निःशुल्क  
के लिए निम्न रेट पर सहमत है।  
विषय संक्षेप -

- ① फाइकस बूरा 6-8 फिट - 500/पौधा
- ② गुलाबिन/फर्मा 5 फिट - 600/पौधा
- ③ अदीका फर्मा 6-8 फिट - 1500/पौधा
- ④ बोगनविलिया 5 फिट - 1000/पौधा
- ⑤ बोगनविलिया दो कलर 5 फिट - 1000/पौधा
- ⑥ सावनी दो से तीन कलर 5 फिट - 300/पौधा
- ⑦ गोंसिली 8 फिट - 150/पौधा
- ⑧ फाइकस ब्लैक 5 फिट - 500/पौधा
- ⑨ फाइकस डॉल 5 फिट - 700/पौधा

Collected by Pmc  
Vinay

मैनुद्दीन

8787540054  
Mo No. 979933856

OSIHECOE  
Hess

1987-1988

GSTIN : 01PVPK2687P1ZN

**Mob. No. : 9336622743**

# R.K. TRADERS

**GOVERNMENT CONTRACTOR & GENERAL ORDER SUPPLIER**

**Togpur Sahadatganj, Ayodhya, Uttar Pradesh, 224001**

**Ref. No. :** .....

Page 214

**Date :** .....15/4/25.....

२५९५ न :

୨୫୩୪ ୩୫୪୫ ୪୫୬୭  
 ୫୬୭୮ ୬୭୮୯ ୭୮୯୦  
 ୮୯୦୧

4E122-

२२९-२२९।८ के लिए निम्नलिखित प्राप्ति के लिए १।८।८८ नम-  
 २२९-२२९।८ के लिए निम्नलिखित प्राप्ति के लिए २।८।८८ नम-

199201 दक्षिण मध्य

- ① માલનાળા ૨૨૧-૬-૮ કિલો-પ્રતિ પીંચા- 520/૨૦૦
- ② ગુલામી ચીર ૫ કિલો-પ્રતિ પીંચા- 650/૨૦૦
- ③ આલેખા પાક ૬-૮ કિલો-પ્રતિ પીંચા- 1600/૨૦૦
- ④ લોખાંડ લોખેખા ૫ કિલો-પ્રતિ પીંચા- 1100/૨૦૦
- ⑤ લોખાંડ લોખેખા ૨ લાભ ૫ કિલો-પ્રતિ પીંચા- 1200/૨૦૦
- ⑥ લાભમંદી ચીર ૫ કિલો-પ્રતિ પીંચા- 350/૨૦૦
- ⑦ માલનાળા ૧ કિલો-પ્રતિ પીંચા- 200/૨૦૦
- ⑧ માલનાળા-૧ લાભ ૫ કિલો-પ્રતિ પીંચા- 600/૨૦૦
- ⑨ ચાલના ડોલના ૫ કિલો-પ્રતિ પીંચા- 800/૨૦૦

8 ~~res~~ collected by  
PMC  
Vinay

09A